

### Open Parliament Indonesia National Action Plan 2018-2020



### **Open Parliament Indonesia Action Plan**

Commitment 1			
Improvement of Data Management and Legislative Information Services			
	E.g. 30 September 2018 – 31 August 2020		
Actor/Leading Implementing Unit  (a) Secretary General, (b) Head of Parliamentary Expertise Agency (c) Deputy for Parliamentary Leadership. (d) Head of Bureau for Parliamentary Media Communications. (e) 1st Head of Bureau for Sessions. (f) 2nd Head of Bureau for Sessions. (g) Head of Center for Data and Information. (h) Indonesia Parliamentary Center (IPC)			
	Description of Commitment		
What issues will be discussed by this commitment?	<ul> <li>Access to legislative information on the House official website (www.dpr.go.id) is still limited and not yet updated.</li> <li>Data on legislative activities is still distributed across different channels, i.e. standing/ad-hoc committees and not yet fully integrated in a dedicated information system channel.</li> <li>Online platforms for public participation in legislative activities are still limited. Meanwhile, public aspirations are quite diverse.</li> <li>Unavailability of systematic flow and control unit in the management of information data of legislation</li> </ul>		
What is the commitment?	<ul> <li>To increase the data and information speed and quantity of ongoing legislative activities.</li> <li>Promoting public participation in legislative activities.</li> </ul>		

How does the commitment contribute to the resolution of current issues of public interest?	<ul> <li>Availability of a dedicated website and mobile based legislative application (Legislative Information System/Sileg) with the latest, fast and up-to-date information will facilitate public participation in legislative activities.</li> <li>Milestone:         <ul> <li>Availability of assessment and policy papers on data management and session record management (summarized report, minutes of meeting, and transcriptions).</li> <li>Increase in the number of transcribers and archivists in each committee to facilitate more legislative data and information.</li> <li>Publicly published summarized reports and transcriptions of legislative sessions in three House committees in faster, more accurate, and regular manners as a pilot project.</li> <li>Up-to-date and user-friendly dedicated application for legislation or Legislative Information System (Sileg).</li> <li>Availability of a public participation channel on the Sileg application. Public can access and deliver their input and aspiration towards Sileg through an interactive shout box and email. In the long run, public can submit input and aspiration through a specialized website related with Sileg.</li> <li>Availability of Standard Operational Procedure/SOP in the management of data and information of Sileg.</li> </ul> </li> </ul>
How is this commitment relevant with the OGP values?  Consistency with Government Work Plan	<ul> <li>Take a look at the following questions:</li> <li>This commitment will open the access to more information, while improving the data quality. This is relevant with the transparency value.</li> <li>This commitment will also allow public commentary on ongoing legislative activities, which is relevant with public participation value.</li> <li>This commitment is in line with the "Modern Parliament" program, of which one of the indicators is transparency and utilization of information technology</li> </ul>

Additional information	• Funding for the implementation of this commitment will be borne by the Indonesian House of Representatives		
Milestone Activities and Verifiable Delivery Methods	Period	Output	Actors Involved
Formulation of Assessment Guidelines and Reports	November 2018 - May 2019	Availability of assessment and policy paper on data management and session record management (summarized reports, minutes of meeting, and transcriptions) or the Hansard system.	<ul> <li>Head of Bureau for Parliamentary Leadership.</li> <li>Head of Bureau for Parliamentary Media Communications.</li> <li>1st Head of Bureau for Sessions.</li> <li>2nd Head of Bureau for Sessions.</li> <li>Head of Center for Data and Information.</li> <li>Three Heads of Divisions of the House Committees (as pilot project).</li> <li>Head of Division of Print and Social Media.</li> <li>Head of Division of Public Relations.</li> <li>Head of Division of Archives and Museum.</li> <li>Functional Staff of Public Relations</li> <li>Archivists</li> <li>IPC</li> <li>PSHK</li> </ul>
Advocacy of the recruitment of more functional staff members.	January 2019 – August 2020	More personnel on note takers/transcribers and archivists in each committee	<ul> <li>1<sup>st</sup> Head of Bureau for Sessions.</li> <li>Bureau for Planning and Finance</li> </ul>

Capacity building of the Secretary General in the management of data and information.  Periodic monitoring and evaluation of publications of the legislative information system.	May 2019 – September 2019	Increased capacity of the Secretary General in the management of data and information.  The availability of control to ensure summarized reports, minutes of meeting and transcription of sessions in three committees in faster, more accurate and regular manners. As a pilot project, three committees will be selected under the base of data availability rating which was already developed by the Information and Documentation Management Officers of the Secretariat General (PPID) and the IPC.	<ul> <li>Secretary General,</li> <li>Head of Parliamentary Expertise Agency</li> <li>Deputy for Sessions.</li> <li>Head of Bureau for Parliamentary Leadership.</li> <li>Head of Bureau for Parliamentary Media Communications.</li> <li>1st Head of Bureau for Sessions.</li> <li>2nd Head of Bureau for Sessions.</li> <li>Head of Center for Data and Information.</li> <li>Three Heads of Divisions of the House Committees (as pilot project).</li> <li>Head of Division of Print and Social Media.</li> <li>Head of Division of Public Relations.</li> <li>Head of Division of Archives and Museum.</li> <li>Functional Staff of Public Relations</li> <li>IPC</li> <li>PSHK</li> </ul>
Serial Workshop, public testing, monitoring and evaluation of publications of the legislative information system.	January 2019 – August 2020	Availability of a periodically updated and user-friendly application for Legislative Information System.	<ul> <li>Secretary General,</li> <li>Head of Parliamentary Expertise Agency</li> <li>Deputy for Sessions.</li> <li>Head of Bureau for Parliamentary Leadership.</li> <li>Head of Bureau for Parliamentary Media</li> </ul>

Development of Sileg application.	May 2010	Availability of public participation channel on Sileg application	Communications.  - 1 <sup>st</sup> Head of Bureau for Sessions.  - 2 <sup>nd</sup> Head of Bureau for Sessions.  - Head of Center for Data and Information.  - Three Heads of Divisions of the House Committees (as pilot project).  - Head of Division of Print and Social Media.  - Head of Division of Public Relations.  - Head of Division of Archives and Museum.  - Functional Staff of Public Relations  - Functional IT Staff  - IPC	
Serial Focus Group Discussion (FGD), Workshop, Monitoring and Evaluation.	May 2019 – December 2019	Availability of Standard Operational Procedure/SOP in the management of data and information of Sileg.	<ul> <li>Head of Bureau for Parliamentary Leadership.</li> <li>1st Head of Bureau for Sessions.</li> <li>2nd Head of Bureau for Sessions.</li> <li>Three Heads of Division of the House Committees (as pilot project).</li> <li>Head of Division of Organization, System, and Procedures</li> </ul>	
Contacts				
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Position, Department	Bureau for Parliamentary Leadership			

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Other actors involved	Government actors involved	
	CSOs, private sector, multilateral, working groups	IPC, PSHK

Commitment 2				
Promotion of Utilization of Parliamentary Information Technology				
	E.g. 30 September 2018 – 31 August 2020			
Actor/Leading Implementing Unit	<ul> <li>(a) Secretary General,</li> <li>(b) Head of Parliamentary Expertise Agency</li> <li>(c) Deputy for Sessions</li> <li>(d) Head of Bureau for Parliamentary Leadership</li> <li>(e) Head of Center for Data and Information</li> <li>(f) Head of Bureau for Parliamentary Media Communications.</li> <li>(g) 1<sup>st</sup> Head of Bureau for Sessions.</li> </ul>			
	Description of Commitment			
What issues will be discussed by this commitment?	<ul> <li>Information technology is yet to be fully utilized by stakeholders to promote public participation in parliamentary activities.</li> <li>Interface of web-based and mobile-based application are yet user friendly</li> <li>Insufficient access to public information through website and mobile-based application.         Information is still distributed in different locations and is yet to facilitate ease of access for information search by public.     </li> </ul>			
What is the commitment?	<ul> <li>Improving integration of web-based data and information.</li> <li>Developing an application to improve services in information and public participation in legislative activities.</li> <li>Improving service delivery mechanism in information and public participation of the developed application.</li> <li>Developing a specific online application for public participation and information on parliamentary performance.</li> </ul>			

How does the commitment contribute to the resolution of current issues of public interest?	<ul> <li>This commitment will contribute to improved coordination and publication of online data and information. This integrated coordination will be reflected from the similarly integrated website.</li> <li>Services in information and public participation are supported by integrated management mechanism. This will improve the effectiveness of service delivery and contribute directly on digital participation and transparency.</li> <li>Milestone:</li> <li>Availability of assessment and policy papers on governance and web-based services delivered by the House</li> <li>Integrated and redesigned parliamentary website to facilitate parliamentary and information services</li> <li>Availability of application for public participation, parliamentary aspirations and information, i.e. 'DPR Now!' application (proactive information service), e-Information and Documentation Management Officials/e-PPID (on-demand information service), public commentary (aspiration service), e-protocol (aspiration service)</li> </ul>
How is this commitment relevant with the OGP values?	<ul> <li>This commitment will increase the amount of publicly available data and information. Thus, this commitment is consistent with the transparency value.</li> <li>This commitment also builds the secretariat's capacity to manage online public participation in the House's activities. This is consistent with the accountability value.</li> </ul>
Consistency with Government Work Plan	This commitment is in line with the "Modern Parliament" program, of which one of the indicators is transparency and utilization of information technology

Additional Information	<ul> <li>Funding for this commitment is partially borne by the Indonesian House of Representatives</li> <li>Reference to Goal 17 of the SDGs</li> </ul>		
Milestone Activities and Verifiable	Period	Output	Actors Involved
Delivery Methods			
- Research Assessment	January 2019 – July 2019	Availability of assessment and policy paper on management and website service delivery by the Indonesian House of Representatives	Head of Bureau for Parliamentary Leadership.  Head of Data and Information Center  Head of Bureau for Parliamentary Media Communications.  1st Head of Bureau for Sessions.  2nd Head of Bureau for Sessions.  Head of Division on News Print and Social Media.  Head of Division on Public Complaint.  Head of Divisions on Committee Secretariat  Functional IT Staff  Functional Staff of Public Relations.  IPC.

- Website redesign	January 2019 – August 2020	Integrated and redesigned parliamentary website to facilitate parliamentary and information services	Head of Bureau for Parliamentary Leadership.  Head of Data and Information Center  Head of Bureau for Parliamentary Media Communications.  1st Head of Bureau for Sessions.  2nd Head of Bureau for Sessions.  Head of Division on News Print and Social Media.  Head of Division on Public Complaint.  Head of Divisions on Committee Secretariat  Functional IT Staff  Functional Staff of Public Relations.  IPC.  WFD.
- Public launching of the application	January – September 2019	Availability of an integrated application for public service and participation, aspirations and parliamentary information, i.e. DPR Now! (proactive information service),	Deputy Secretary General on Sessions.  Head of Bureau for Parliamentary Leadership.  Head of Data and Information Center  Head of Bureau for Parliamentary Media Communications.

			e-PPID (on-demand information service), public commentary (aspiration service), e-protocol (aspiration service)	1st Head of Bureau for Sessions.  2nd Head of Bureau for Sessions.  Head of Division on News Print and Social Media.  Head of Division on Public Complaint.  Head of Divisions on Committee Secretariat  Functional IT Staff  Functional Staff of Public Relations.  IPC.
		Cont	acts	
	mplementing Unit	- Nunu Nugraha Khuswara		
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Other actors involve	Govt actors involved			
d	CSOs, private sector, multilateral, working groups	IPC		

#### **Commitment 3**

Promotion of Public Information Transparency of the Parliament

E.g. 30 September 2018 - 30 July 2019

## Leading Implementing Actor/Unit

- (a) Leaders of the Indonesian House of Representatives,
- (b) Legislation Committee,
- (c) Secretary General of the Indonesian House of Representatives,
- (d) Head of Parliamentary Expertise Agency,
- (e) Deputy Secretary General on Sessions,
- (f) Head of Bureau for Parliamentary Leadership,
- (g) Head of Bureau for PR and Parliamentary Communications,
- (h) Head Bureau for Session I,
- (i) Head of Bureau for Session II,
- (i) Head of Data and Information Center,
- (k) Head of Public Relations Division,
- (l) Head of Division on Archive and Museum.
- (m) Information and Documentation Management Officials of the Indonesian House of Representatives (PPID)
- (n) IPC.

#### **Description of Commitment**

# What issues of public interest will be discussed by this commitment?

- Parliamentary information service is one of the key services to achieve an open and representative parliament.
- While Law No. 14 of 2008 on Public Information
   Transparency has been adopted and enacted, the Indonesian
   House is yet to fully implement proper information delivery service due to lack of data and cross-department coordination.
- Fast and reliable information and document delivery will potentially improve public participation in legislative activities.

What are the commitments?	<ul> <li>Developing infrastructure for parliamentary transparency, in line with the Public Information Transparency Law.</li> <li>Increasing the amount of information uploads on the parliamentary website.</li> <li>Providing up-to-date minutes of meetings of at least the last 3 working days.</li> <li>Improving the delivery of web-based information service (e-PPID).</li> <li>Availability of information transparency rating tools for Complementary Organs of the House and Secretary General on a regular basis. This commitment will be demonstrated by the Information and Documentation Management Officials (PPID) collaborating with civil society.</li> </ul>
How does the commitment contribute to the resolution of current issues of public interest?	<ul> <li>This commitment will help the Indonesian House Secretariat accelerate coordination and data upload for public information purposes.</li> <li>Meanwhile, the targeted milestones are as follows:</li> <li>Guidelines on public information management for all committees and bureaus, which shall consist: formulation of Public Information List, "dedicated person" for public information service coordination.</li> <li>Availability of public information transparency rating tools for all committees</li> <li>Rating and acknowledgement for public information transparency at the House internal level.</li> <li>Revised Regulation of the Indonesian House of Representatives No. 1 of 2010 on Public Information Transparency of the Indonesian House of Representatives.</li> </ul>
How is this commitment relevant with the OGP values?	<ul> <li>This commitment will increase the amount of publicly available data and information. Thus, this commitment is consistent with the transparency value.</li> </ul>
Consistency with Government Work Plan	<ul> <li>This commitment is in line with the "Modern Parliament" program, of which one of the indicators is transparency and utilization of information technology.</li> </ul>

Additional Information	<ul> <li>This commitment will be funded by the Indo resian House of Representatives</li> <li>This commitment is in line with Goal 16 of the SDGs</li> </ul>		
Milestone Activities and Verifiable Delivery Methods	Period	Output	Actors Involved
- Workshop on guidelines on public information management	November 2018 – July 2019	Guidelines on public information management for all committee secretariats and bureaus, which shall consist of: formulation of Public Information List, "dedicated person" for public information service coordination.	Head of Bureau for Parliamentary Leadership, Head of Bureau for Parliamentary Media Communication,  1st Head of Bureau on Session, 2nd Head of Bureau on Session, Head of Division on Public Relations, Head of Division of Organization, System, and Procedures, Head of Division on Archive and Museum, Head of Sub Division on Public Information Service, Functional Staff of Public Relations.
<ul><li>Development of evaluation tools</li><li>Implementation of evaluation tools</li></ul>	January 2019 – March 2019	Availability of public information transparency rating tools for all committees	Head of Bureau for Parliamentary Leadership, Head of Bureau for Parliamentary Media Communication,

- Launching of a	January 2019 –	Rating and	Head of Division on Public Relations.  Head of Sub Division on Public Information Services.  Functional Staff of Public Relations  Head of Bureau for
rating tool	August 2019	acknowledgement for public information transparency at the House internal level.	Parliamentary Leadership, Head of Bureau for Parliamentary Media Communication, Head of Division on Public Relations.  Head of Sub Division on Public Information Services.  Functional Staff of Public Relations.
- Revision of Regulation of the Indonesian House of Representatives.	October 2018 – July 2020	Revised Regulation of the House No.1 of 2010 on Public Information Transparency of the Indonesian House of Representatives.	Legislation Committee Center for Legislative Drafting Bureau of Law and Public Complaints Division of Public Relations
	Cont	acts	
PIC of Implementing Unit	Y.O.I. Hani Tahapari		

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Other actors involved	Govt actors involved,	National Commission on Public Information
	CSOs, private sector, multilateral, working groups	IPC

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#### Formulation of the Open Parliament Indonesia Roadmap

#### E.g. 30 September 2018 – 31 August 2020

## Leading Implementing Actor/Unit

- (a) Leaders of the Indonesian House of Representatives,
- (b) The Household Committee,
- (c) Committee for Inter-Parliamentary Cooperation,
- (d) Secretary General of the Indonesian House of Representatives,
- (e) Legislative Expertise Agency,
- (f) Bureau for PR and Parliamentary Communications
- (g) Bureaus of Sessions,
- (h) Bureau for Law and Public Complaints,
- (i) Bureau of the Committee for Inter-Parliamentary Cooperation,
- (j) Research Center,
- (k) Archive and Museum Division
- (1) IT Division

#### **Description of Commitment**

## What issues of public interest will be discussed by this commitment?

- Parliamentary transparency is implemented based of the parliament's capacity and public expectation of the parliament in terms of participation, transparency, and accountability
- So far, the mapping of public demands for parliamentary services to improve public participation, transparency, and accountability, is yet to be mainstreamed.
- The majority of current research on public perspective of parliamentary performance is conducted by Poltracking and CSIS.
- In the context of working towards transparency, participation, and accountability, these research papers have focused mainly on measuring impacts rather than the collection of supporting data for parliamentary policy-making.

What is the commitment?	• Formulating the Open Parliament Indonesia (OPI) Roadmap for the next 5 years. This Roadmap will be used in the formulation of OPI National Action Plan in the future.
How does the commitment contribute to the resolution of current issues of public interest?	<ul> <li>The Roadmap is a set of recommendations for the resolutions of challenges facing the parliament in promoting political transparency, participation and accountability.  Recommendations that are formulated based on field mapping and public expectation will provide strong legitimacy in building the parliamentary capacity in the delivery of public transparency, accountability, and participation.</li> <li>The targeted milestones are as follows:         <ul> <li>A baseline survey on public demand for parliamentary information</li> <li>Assessment on the "enabling environment" of parliamentary transparency.</li> <li>Availability of a open parliament Indonesia roadmap document.</li> <li>The adoption of Open Parliament Indonesia roadmap by implementing stakeholders.</li> </ul> </li> </ul>
How is this commitment relevant with the OGP values?	<ul> <li>This commitment will promote public participation in the formulation of policies on improving the management of parliamentary participation, transparency, and accountability.</li> <li>This commitment will also improve the parliament's accountability of its institutional capacity-building.</li> <li>This commitment will also make available more information on parliamentary database in the formulation of internal policies on institutional capacity-building.</li> </ul>
Consistency with Government Work Plan	• The implementation of this commitment is in line with the "modern parliament" initiative taken by the Indonesian House of Representatives, of which one of the indicators is representation. The mapping of parliamentary internal requirements based on public commentary is part of the implementation of the representation function.

Additional Information  Milestone Activities	Period	Output	Actors Involved
and Verifiable  Delivery Methods	Period	Output	Actors involved
A baseline survey on constituents	October 2018 – September 2019	A baseline survey on public demand for parliamentary information	Secretary General of the Indonesian House of Representatives,  Head of the House of Representatives' Expertise Agency,  Deputy Secretary General on Sessions,  Head of Bureau for Parliamentary Leadership,  Head of Bureau for Parliamentary News and Media Communication,  1st Head of Bureau on Sessions,  2nd Head of Bureau on Sessions,  Head of Research Center,

			Researcher, Functional Staff of Public Relations, IPC, PSHK, WFD.
Formulation of the roadmap document	January 2018 – August 2020	Open Parliament Indonesia Roadmap document	Secretary General of the Indonesian House of Representatives, Head of the House of Representatives' Expertise Agency,
			Deputy Secretary General on Sessions,
			Head of Bureau for Parliamentary Leadership,
			Head of Bureau of the Committee for Inter- Parliamentary Cooperation,
			Head of Bureau for PR and and Parliamentary Communications,
			1 <sup>st</sup> Head of Bureau on Sessions,
			2 <sup>nd</sup> Head of Bureau on Sessions,
			Head of Research Center,
			Researcher,
			Functional Staff of Public Relations,
			IPC, PSHK, WFD.

Discussions on Open Parliament Indonesia Roadmap	October 2018 – June/July 2020	Adoption of the Open Parliament Indonesia Roadmap by implementing stakeholders.	Leaders of the House, The Household Committee, Committee for Inter- Parliamentary Cooperation, Secretary General of the Indonesian House, Head of the House of Representatives' Expertise Agency, Bureau for PR and Parliamentary Communications, Bureau of Committee for Inter-Parliamentary Cooperation,  1st Head of Bureau on Sessions, 2nd Head of Bureau on Sessions, Head of Research Center, Researcher, Functional Staff of Public Relations, IPC, PSHK, WFD.
	Cont	acts	
PIC of Implementing Unit	Djaka Dwi Winarko		
Position, Department	Head of Bureau for Parliamentary Leadership		

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Other actors	Govt actors involved,	OGI
involve	mvorvea,	
d	CSOs,	IPC, PSHK, WFD
	private	
	sector,	
	multilateral,	
	working	
	groups	

Commitment 5				
Estal	Establishing the Open Parliament Indonesia Institution			
	E.g. 30 September 2018 - 30 June 2020			
Leading Implementing Actor/Unit	<ul> <li>Leaders of the House,</li> <li>Leaders of the Factions,</li> <li>The Household Committee,</li> <li>Committee for Inter-Parliamentary Cooperation,</li> <li>Secretary General of the Indonesian House of Representatives,</li> <li>The House of Representatives' Expertise Agency,</li> <li>Chief Inspector</li> <li>Deputy Secretary General for Administration,</li> <li>Bureau for PR and Parliamentary Communications.</li> <li>IPC, WFD.</li> </ul>			
	Description of Commitment			
What issues of public interest will be discussed by this commitment?	• The Open Parliament Institution is the main implementing unit of the National Action Plan. Today, the Indonesian House of Representatives is yet to assign an institution that will implement the Open Parliament Indonesia Action Plan.			
What is the commitment?	<ul> <li>Establishing the Open Parliament Indonesia, which shall include Members of the Indonesian House, as well as representatives from the Secretariat General of the House and civil societies.</li> </ul>			
How does the commitment contribute to the resolution of current issues of public interest?	<ul> <li>The availability of an OPI Secretariat will ensure the implementation of action plan and provision of budget and supporting resources. This shall include the action plan implementing mechanism.</li> </ul>			

How is this commitment relevant with the OGP values?  Consistency with Government Work Plan  Additional Information	This commitment will provide more opportunities and promote more public participation in achieving an open parliament.  Meanwhile, the role of society in an open parliament will improve the parliament's accountability to the public.  The establishment of this institution is in line with the Indonesian House's "Modern Parliament" initiative, which is a representative, transparent parliament that takes full advantage of information technology.		
Milestone Activities and Verifiable Delivery Methods	Period	Output	Actors Involved
Formulation of a policy paper on OPI model institution	November 2018 – April 2019	Policy paper on the Open Parliament model institution	Leaders of the House, Committee for Inter-Parliamentary Cooperation, Secretary General, The House of Representatives' Expertise Agency, Bureau for Parliamentary Leadership, Bureau for the Committee for Inter-Parliamentary Cooperation, Bureau for Law and Public Complaints, Research Center, IPC WFD.

Formulation of a Decree of the Organizational Structure of Open Parliament Indonesia based on the principles of collaboration and co- creation	January – March 2019	A Decree of the Organizational Structure of Open Parliament Indonesia based on the principles of collaboration and co-creation	Secretary General, The House of Representatives' Expertise Agency, Deputy Secretary General for Sessions, Bureau for Parliamentary Leadership, Bureau for PR and Parliamentary Communications, Bureau for Law and Public Complaints, IPC.
Formulation of the OPI implementation mechanism	January – March 2019	An Open Parliament implementation mechanism, starting from planning, implementation, evaluation, and mutually-agreed decision-making.	Deputy Secretary General for Sessions,  Bureau for Parliamentary Leadership,  Bureau for PR and Parliamentary Communications,  1st Head of Bureau for Sessions,  2nd Head of Bureau for Sessions,  Head of Data and Information Center, Head of Division on Public Relations, Head of Division of Organization, System, and

			Procedures,	
			Head of Division on Archive and Museum,	
			Head of Sub Division on Public Information Service,	
			Functional Staff of Public Relations,	
			OPI team	
- Monitoring and evaluation.	April – July 2019	Regular Open Parliament	OPI Secretariat.	
- Making reports		Indonesia Reports  Monitoring and	Chief Inspector	
		evaluation development		
Contacts				
PIC of the Implementing Unit	Damayanti			
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Other actors involved involved				

CSOs, private sector, multilateral, working groups	IPC.

